



BROMLEY CIVIC CENTRE, STOCKWELL CLOSE, BROMLEY BRI 3UH

TELEPHONE: 020 8464 3333

CONTACT: Steve Wood
stephen.wood@bromley.gov.uk

DIRECT LINE: 020 8313 4316

FAX: 020 8290 0608

DATE: 23 May 2019

To: Members of the
AUDIT SUB-COMMITTEE

Councillor Neil Reddin FCCA (Chairman)

Councillor Robert Evans (Vice-Chairman)

Councillors Gareth Allatt, Ian Dunn, Keith Onslow, Tony Owen and Stephen Wells

A meeting of the Audit Sub-Committee will be held at Bromley Civic Centre on
TUESDAY 4 JUNE 2019 AT 7.00 PM

MARK BOWEN
Director of Corporate Services

Copies of the documents referred to below can be obtained from
<http://cds.bromley.gov.uk/>

A G E N D A

- 1 **APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**
- 2 **DECLARATIONS OF INTEREST**
- 3 **CONFIRMATION OF THE MINUTES OF THE AUDIT SUB COMMITTEE MEETING HELD ON 26TH FEBRUARY 2019-- EXCLUDING THOSE CONTAINING EXEMPT INFORMATION (Pages 5 - 16)**
- 4 **QUESTIONS TO THE AUDIT SUB COMMITTEE FROM COUNCILLORS OR MEMBERS OF THE PUBLIC**

In accordance with the Council's Constitution, questions that are not specific to reports on the agenda must have been received in writing 10 working days before the date of the meeting.

Questions specifically concerning reports on the agenda should be received within two working days of the publication date of the agenda. Please ensure that questions specifically regarding reports on the agenda are received by the Democratic Services Team by 5pm on 29th May 2019.

5 MATTERS OUTSTANDING REPORT (Pages 17 - 20)

6 QUESTIONS CONCERNING THE AUDIT REPORTS PUBLISHED ON THE WEB

Ahead of the Audit Sub-Committee meeting scheduled for 4th June, the following internal audit reports have now been published on the Council website:

- 1-Review of the Troubled Families Claim
- 2-Housing Benefit and Council Tax Reduction Scheme
- 3-Review of the Strategic Commissioning Audit
- 4-Review of the Adult's Social Care Budget Management for 2018-2019
- 5-Review of the Children's Social Care Budget Management for 2018-2019
- 6-Residential Care Audit for 2018-2019
- 7-Review of the Financial Strategy and Budget Compliance for 2018-2019
- 8-Payroll Expenses-2018-2019
- 9-Internal Audit of Treasury Management
- 10-Review of Arboricultural Services Audit for 2018-2019
- 11-Audit Review of Total Facilities Management
- 12-Review of Traffic and Road Safety Procurement Audit for 2018-2019

The web link to the information briefing that shows the reports is:

<https://cds.bromley.gov.uk/ieListDocuments.aspx?CId=559&MId=6770&Ver=4>

7 EXTERNAL AUDIT PENSION FUND PLAN 2018-19 AND AUDIT FEE LETTER FOR 2019-20 (Pages 21 - 58)

8 INTERNAL AUDIT PROGRESS REPORT (Pages 59 - 116)

9 ANNUAL INTERNAL AUDIT REPORT (Pages 117 - 130)

10 ANNUAL GOVERNANCE STATEMENT (Pages 131 - 182)

11 DATE OF THE NEXT MEETING

The next meeting of the Audit Sub-Committee is scheduled for 17th October 2019.

12 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006 AND THE FREEDOM OF INFORMATION ACT 2000

The Chairman to move that the Press and public be excluded during consideration of the item of business listed below as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

Items of Business

Schedule 12A Description

13 ANNUAL FRAUD & INVESTIGATIONS AND EXEMPT ITEMS REPORT (Pages 183 - 222)

Information which is likely to reveal the identity of an individual.

14 EXEMPT MINUTES OF THE MEETING HELD ON 26TH FEBRUARY 2019 (Pages 223 - 224)

Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.